SEA 2011 CONVERSION PLAN
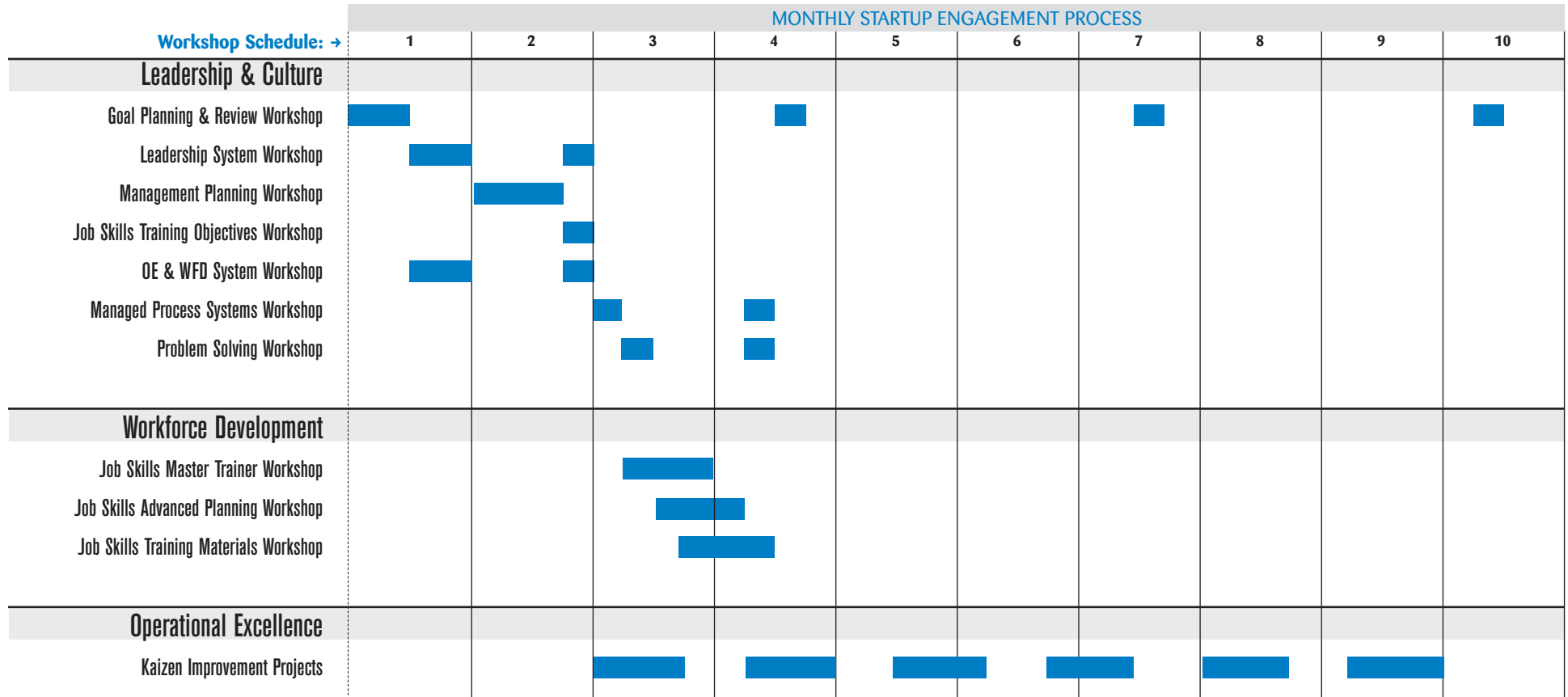
This plan defines how an Authorized Service Provider will implement the SEA Roadmap

SEA SUPPLIER EXCELLENCE ALLIANCE — *Accelerating Supply Chain Performance*

MONTHLY STARTUP ENGAGEMENT PROCESS

Workshop Schedule: →	1	2	3	4	5	6	7	8	9	10
Leadership & Culture										
Goal Planning & Review Workshop	▇			▇			▇			▇
Leadership System Workshop		▇	▇							
Management Planning Workshop		▇▇								
Job Skills Training Objectives Workshop			▇							
OE & WFD System Workshop		▇	▇							
Managed Process Systems Workshop			▇	▇						
Problem Solving Workshop			▇	▇						
Workforce Development										
Job Skills Master Trainer Workshop			▇▇							
Job Skills Advanced Planning Workshop			▇▇							
Job Skills Training Materials Workshop				▇▇						
Operational Excellence										
Kaizen Improvement Projects			▇	▇	▇	▇	▇	▇	▇	

WORKSHOP DESCRIPTIONS

Workshop	Hours	Audience	Description
Organization Assessment	8	Organization-wide	Interviews
Goal Planning & Review Workshop	40	Sr. Managers	Annual Improvement Plan, Champion & Process Owner Assignments
Leadership System Workshop	24	Champions, Process Owners	Accomplish level 3 maturity on 5 leadership processes
Management Planning Workshop	24	Sr. Managers	Lean, selecting the value streams, selecting improvement priorities, selecting Managed Process Owners
Job Skills Assessment	8	Organization-wide	Interviews
Job Skills Training Objectives Workshop	4	Sr. Managers	Training Plan and Objectives
OE & WFD System Workshop	24	Champions, Process Owners	Accomplish level 3 maturity on 6 WFD & OE processes
Managed Process Systems Workshop	16	Managed POs, Master Trainers	Process Maturity Model and Managed Processes to Level 3
Problem Solving Workshop	16	Process Owners, Master Trainers	PDCA Problem Solving and Projects
Workforce Development	72	SMEs, Master Trainers, POs	Certfication of Master Trainers
Kaizen Improvement Project	TBD	Kaizen Teams	Areas targeted for improvement

The SEA 2011 Conversion Plan was reviewed and approved by the SEA Supplier Advisory Council in Q1 2010. It represents the result of extensive surveys and interviews with SEA suppliers and lessons learned from SEA Certified service providers.

- ▇ One-Day Workshop
- ▇ Two-Day Workshop
- ▇ Three-Day Workshop